

Town of



Sterling

MASSACHUSETTS

MINUTES

February 9, 1998

Members present: Ron Pichierri, Mike Padula, Dick Farrar, Ruth Hopfmann, Cathie diGrazia, Jack Chandler

Meeting called to order at 7:20

WPI has agreed to meet with the committee on Feb.24th. Phyllis will confirm 6:30 with them, if they are agreeable, and report back.

Board of Health meeting set for 2/12 @ 9:45^{p.m.} The committee will meet prior at 8:30 to go over details. Phyllis will post.

Annual Report revision was reviewed. It was noted that the elimination of the word " many" was not made in the fifth paragraph, and the sentence should read "The Committee explored possible sites...". Discussion ensued regarding the seventh paragraph. It was agreed that the first sentence should be eliminated, and the second sentence read as originally written, "To date, there have been discussions about public safety needs..." The committee voted to accept the report as again amended, with a motion made by Ron, and 2nd by Dick. Jack will forward a copy to Phyllis.

Progress report for 2/18 Selectmens' meeting was discussed:

1. A review of the report regarding the Town Hall use as a Police station was made and amended and titled. Cathie will make changes for 2/12. The committee voted to include this finding in their presentation, motion made by Ron, 2nd by Dick.

2. A RFP (Request for Proposal) was discussed. Dick presented an example that the Town of Brewster had successfully used. The intention is to advertise in the Central Register for the required 14 days beginning on Feb.23rd with proposals due March 12th. A briefing and site visit will be scheduled for March 2nd at 3:00 pm. Opening of bids will be on March 16th. Dick will check into the need for photos (sect. IV E), if the proposal should be called a "Feasibility study" or not, and if the RFP can include a set fee for services. He will try to have a draft for 2/12. *Monday*

3. An article will be written on 2/12 to request funds to do immediate repairs and upkeep to the Town Hall. Discussion also took place regarding the need to request more funds for the Fire/Police project. This will be continued on 2/12. *19th Feb.*

Meeting adjourned @ 9:30pm.