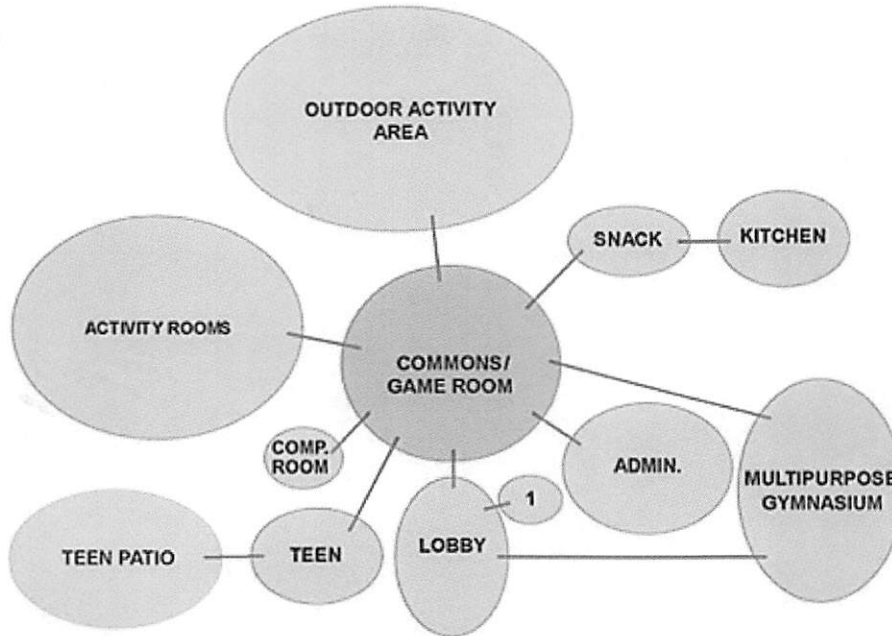


# RECREATION DEPARTMENT

## Building Needs

**A Recreation Center** serves the dual purpose of accommodating unstructured social interaction among different age groups and providing instructional classes all in a safe, supervised environment. This drives the facility layout and functional space adjacencies.



1. Control/Check-in

**The space the Recreation Department would like to have for programs and community activities is as follows:**

Completed by Recreation Committee

11/19/2010

Revised 12/13/10

12/14/2010

## 1. Two Office Spaces

- a. Size: 40X35
- b. Door with lock
- c. Tables and chairs
- d. Storage closet with door
- e. Office for director with desk, 3 chairs, computer, phone line, file cabinets and door with lock
- f. Office for Assistant desk, 2 chairs, computer, phone line, cabinets, and door with lock
- g. Area for reception \*\*\*
- h. Phone lines
- i. Computers with internet access
- j. Space for fax and copier
- k. Storage cabinets for files
- l. Storage close for office and program supplies

## 2. Meeting Room

- a. Size: 30 x 22
- b. Doors to close off the room with locks
- c. Video/TV area with cable access
- d. Whiteboard for projections and/or notes \*\*\*
- e. Storage closet with door for chairs and tables

## 3. Teen Room

- a. Size: 40 x 40
- b. Room for 2 pool tables (necessary for joining pool leagues)
- c. Games (Bridge, Dominoes, Cards, Puzzles,Wii)
- d. Overhead lighting
- e. Door not necessary
- f. Whiteboard on wall for score keeping
- g. Could be a bigger, more open space with a few tables situated
- h. games

## 4. Computer room \*\*\*

- a. Size: 14 x 20
- b. Needs door with lock
- c. 6 – 8 computers with printers (or 1 network printer)
- d. Desks and chairs
- e. Internet line
- f. Whiteboard for instruction
- g. Either cabinet or shelving for paper, toner, etc.

## 5. Sitting area/lounge \*\*\*

- a. Size:30 x 22
- b. Bookcases and books

- c. Comfortable chairs and/or couches
  - d. End tables
  - e. Lamps
  - f. TV with cable access
6. Kitchen
- a. Size: 20 x 20
  - b. 2 doors (1 for each side of partition) with lock
  - c. 2 sinks
  - d. Refrigerator
  - e. Freezer
  - f. Stove/oven
  - g. Microwave
  - h. Dishwasher
  - i. Cabinets
  - j. Food pantry
  - k. Counter space
  - l. Phone
7. Conference room \*\*\*
- a. Size: 14 x 20
  - b. Door with lock
  - c. Table with 12 chairs
  - d. Phone
  - e. Whiteboard on wall for notes
8. Lobby area/vestibule
- a. Size: 29 x 22
  - b. Main entrance to center with locking double doors
  - c. Coat closet
  - d. Snack Area (Located off lobby area) Area – 10' x 5' – This would be an alcove that could house a couple of vending machines (healthy options). The money received on this would go towards funding the recreation dept. or town programs.
9. Bathrooms
- a. Size: 20 x 24
  - b. 1 women's handicapped stall and 3 women's regular stalls
  - c. 1 men's handicapped stall, 1 men's regular stall, and 1 urinal
  - d. 2 sinks in each bathroom
  - e. Chair in each bathroom
  - f. Mirror in each bathroom
  - g. Handrails
10. Multi-purpose Gym
- a. 2 rooms that are 120' x 80'
  - b. Would include an indoor walking track
11. Outdoor Basketball Court
- a. Court with two baskets 50' x 95'

- b. Benches
- 12. Outdoor Volleyball Court
  - a. Sand court 30' x 60'
  - b. Net
  - c. Benches
- 13. Outdoor Fields
  - a. 50X100 Soccer Fields
  - b. Area for bocce, horseshoes, etc.
- 14. Outdoor Space
  - a. Patio area with tables, umbrellas, and chairs
  - b. Possible community gardens with raised beds
  - c. Farmers Market Area
- 15. Parking lot
  - a. At least 75 parking spots
  - b. Handicapped parking spots
- 16. Generator
  - a. Necessary for town wide emergencies
  - b. Keep open during bad weather
  - c. Necessary for sheltering overnight
- 17. Uses for community
  - a. Shelter if have shower and generator
  - b. Outdoor gardens
  - c. Voting area (instead of or in addition to school)
    - i. Would need storage space for voting equipment
  - d. Meeting room space for boards/committees
  - e. Recreation classes for adults
  - f. Use as a cooling center during heat waves
- 18. ALL ADA COMPLIANCE

Square footage of building-

- All rooms included- 26,528 sq. Ft.
- Less space that not necessary-24,858 sq. Ft.

NOTE- \*\*\* INDICATES A WANT BUT NOT NECESSARY